**Apparel Design and Production I**

**Instructor: Mrs. Thompson**

**E-mail:** [theresat@provo.edu](mailto:theresat@provo.edu)

**Website:** [www.mrs-thompson.weebly.com](http://www.mrs-thompson.weebly.com)

**Course Fee:** $10 paid to the financial office

**Course Description:** In this course you will learn about the apparel industry by creating samples, small projects, pajama pants, and skirts/shirts using the best in apparel production practices. This course will help you complete the Fashion Design, Manufacturing, and Merchandizing Pathway.

***Please read through the following disclosure document very carefully.***

***You will be held accountable for all of the information below.***

**Rules of the Sewing Room:**

1. **ONLY SEWING DONE AT SCHOOL** will count towards your grade.
2. Regular class attendance is necessary to complete your work on time.
3. Open Labs/Office Hours are Monday, Wednesday, and Friday 2:15-3:15am.
4. Improper use of any equipment will have the following consequences
   1. First Warning: Bookwork will be given for the day and you will have to come in on your own time to make up your assignments.
   2. Second Warning: Parental Contact and bookwork
   3. Third Warning: Administrator Referral and Bookwork for the rest of the project.
5. Until sewing contract is signed by parent and student, equipment including machines **cannot** be used. (Contract at the end of the disclosure)

**General Class Rules**

1. Follow directions the first time they are given.

2. Be tidy

3. Be in your seat **when** the tardy bell rings.

4. Come to class prepared

5. Be respectful to yourself and others

6. NO HATS, DRINKS, OR UNHEALTHFUL FOOD

\* Water in twist cap bottle and clean food

**Consequences**

1. Verbal Warning

2. -15% off assignment for the day

3. -25% off assignment for the day

4. Parent contact (referral to admin if no reply within 3 days)

5. Referral to administration

**Rewards**

1. Sticker each day when no tardies
2. 5 Stickers = extra credit for class
3. Ten stickers on chart = treat for class

**General Procedures**

1. Class will be dismissed **by the teacher** when everyone seated and areas tidy. Leaving class before dismissed will lead to a **Truancy** on your record.

2. If absent you are responsible to make up notes from the class website.

3. Check with me before or after class for handouts or assignments missed.

4. Utilize class time wisely to accomplish tasks. Turn in assignments when due.

5. Plagiarism won’t be tolerated. You will automatically receive a “0”

**Electronics**

The school policies on electronics will be enforced in this class. Electronics are to be completely put away during lecture. I reserve the right to confiscate electronics. Enforcement is as follows:

1. Verbal Warning

2. Teacher confiscates electronics and they will be returned at the end of class

3. If there is a chronic problem, parents will be required to pick up the device at the end of the day from my room.

**Hall Passes**

Each student will be given two hall passes per quarter. Hall passes that are not used can be turned into the teacher at the end of the quarter for 10 extra credit points each (20 points possible). Lost or used hall passes will NOT be replaced, and the student will not be allowed out of the room without one (unless the office calls them down).

**5 tardies= no extra credit.**

**School Excused Absences**

1. If assignment is due on a day you will be gone, turn it in **before** absence.

2. Assignments given in your absence due the same time as the rest of the class.

3. Check with me **before** your absence for additional lectures, discussions, demonstrations, videos, etc. that need to be made up.

4. Always remember that being excused from class for another school activity is a privilege you must earn.

**Attendance and Tardy Policy**

1. You are considered tardy if you are not **in your seat** when the tardy bell rings.

2. It is your responsibility to bring a **written excuse** from the teacher, counselor, or administrator who detained you by the end of the day if you expect an excused tardy.

3. If you enter class after the bell has rung, sign the tardy sheet hanging by the door. If you fail to do so, **you will remain marked as absent for that day**.

4. Unexcused Absences: Participation points will be “0” and cannot be made up. Work will be due the same day as the rest of the class and will be late if turned in after class due date.

**PLEASE MAKE EVERY EFFORT TO BE TO CLASS ON TIME AND EXCUSE ALL ABSENCES!!!**

**Grading Policy**

1. Make up work is your responsibility – not your teachers’. You will be given the number of days you were absent (excused) to make up the work for full credit. Otherwise, late work will receive a 25% penalty and won’t be accepted after a week late.

2. **You will be expected to keep all of your assignments and handouts.**

3. Grades will be given according to work done during class time and homework done throughout the whole term. Do not expect to make one giant effort at the end of the term and be able to earn all of the required points to get an “A.”

4. Parents will be responsible for signing the disclosure document, midterm and final reports. They will also be responsible for providing necessary supplies and communicating with the teacher in case of financial difficulty.

5. Indicators of Learning will include: Classroom participation, proper use of equipment and vocabulary, and successful completion of the State Performance Objectives

6. The grading scale (according to percentage of total point) is as follows:

95-100 A 80-83 B- 67-69 D+

90-94 A- 77-79 C+ 64-66 D

87-89 B+ 74-76 C 60-63 D-

84-86 B 70-73 C- Below 60 F

7. **Weighted Grades** – **Participation 10%, Homework 50%, and Tests 40%**

8. There are limited opportunities for extra credit. If you want extra credit you will need to listen carefully for opportunities.

**Classroom Videos:**

Several short movie clips are used from videos to recognize design principles and careers in the industry. Please contact me if you have any questions regarding the content of these productions.

**FCCLA:** Family, Career, and Community Leaders of America is a national student organization for all Family and Consumer Science students. This program involves students in activities and service projects that promote home and family. Membership is strongly encouraged. Membership fees are $15.00.

**STAR Events:** Career Investigation, Illustrated Talk, Interpersonal Communications, Job Interview, Life Event Planning, Advocacy, Chapter Service Project Display, Chapter Apparel Design and Production I, Service Project Portfolio, National Programs in Action, Clothing Construction, Fashion Design.

**Skill Demonstration Events:** Impromptu Speaking, Fashion Sketch

**National Program:** Career Connection, Power of One.

\* Anything not addressed in this disclosure will be handled on an individual basis.

**Supply List**

**Parents**

* Fee Waivers only cover the class fee. If there is a difficulty in providing the required supplies within the time frame please EMAIL me directly at [theresat@provo.edu](mailto:heatherpa@provo.edu) so we can make arrangements.
* Your student will need to bring the following items to school. Label all equipment with your name or initials using a permanent marker. (Mrs. Thompson is not responsible for lost items.)

**Due at the beginning of the 2nd week of class!**

* Class Fee: $10 (Bring Receipt to get it checked off)
* Pen or Pencil
* One pair of sharp scissors or fabric shears (7”-8”)
* One box pins (bead head pins are best!)
* Pin cushion (magnetic type is very handy)
* Adjustable seam gauge
* Marking pen or chalk (white, purple or blue)
* Seam ripper
* At least 2 hand sewing needles
* 1” 3 ring binder

\*\*\*Project Supply List on Back! Keep it, because another will not be provided.

Due: **January 24th, 2017**

Extra Credit Date: **January 20th, 2017**

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Turn this portion in after having your materials checked off

Clothing and Textiles I

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period \_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Teacher Initial:

Early \_\_\_\_\_\_\_\_\_\_ On Time \_\_\_\_\_\_\_\_\_\_ Late: \_\_\_\_\_\_\_\_\_\_

\*\*\*If materials are more than two weeks late you forfeit any and all points for this assignment.\*\*\*

**Project Material List**

The following are “Required Projects” and the due dates will be posted as the class proceeds.

**Due: January 24th, 2017**

* 1 yard ‘woven’ cotton fabric for Backpack (about $2-4)
* 2 ½ yds. ‘Woven’ flannel or cotton print for PJ Pants (about $10)
* Thread to match for all the above!

**Due: March 20, 2017**

* Last projects will be decided on an individual basis therefore the fabric and thread chosen will vary. (Details to come the last week of Term 3.)

Apparel Design and Production I

Acceptance Form

I have read this disclosure and I agree to follow the policies and procedures it contains so that I will be successful in the AD&P I class.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student name (please print)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature

Parents: I appreciate having your student in my class. Please read the class disclosure that outlines what your student will be accountable for. By signing you give him/her permission to participate in the activities of the class, will help acquire the needed supplies, and support them in completing assignments in a timely manner. Please contact me with any questions or concerns.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent’s name (printed)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent’s Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date

Parent’s contact phone number and/or e-mail address

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Please list any health problems, special needs or concerns below: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_